

Report of Area Leader – South East Leeds

Report to South Leeds (Outer) Area Committee

Date: Monday 15th July 2013

Subject: Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda

Recommendations

The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate
- b) Agree nominations to Area Committee Sub Groups
- c) Support the transfer of Rose Lund Community Centre to Children's Services
- d) Agree locations for Financial Fitness Project courses

1.0 Purpose of this report

- 1.1 To bring to Members' attention in a succinct fashion, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.2 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on the 1st March 2013 are attached at **Appendix 1**. The minutes of the meeting held on 3rd May were approved at the meeting on 13th June and are attached at **Appendix 1A**. The minutes of the meeting held on 28th June will be approved at the meeting scheduled for 6th September 2013 and will be presented to a future area committee.

4.0 Appointment to Area Committee sub groups and thematic champions

- 4.1 In recent years the Area Committee has appointed thematic champions, this process is now superseded by the Area Lead/Member role being discussed elsewhere on the agenda.

- 4.2 Members are asked to confirm representation on the following Area Committee Sub groups for the new municipal year:

Sub Group	Number of places	Current Appointees
Children and Young People Sub Group	4 one member per ward	Cllr Gettings, Cllr Bruce, Cllr Dawson, Cllr Mulherin
Activities Fund Steering Group	4 one member per ward	Cllr Gettings, Cllr Bruce, Cllr Dawson, Cllr Mulherin
Environmental Sub - Group	4one member per ward	Cllr Bruce, Cllr Renshaw, Cllr Finnigan, Cllr Varley
Community Centres Sub-Group	4 one member per ward	Cllr Gettings; Cllr Mulherin; Cllr Elliott; Cllr Nagle

- 4.3 Each of these groups forms a key part in the delivery of priorities set out as part of the Outer South Area Committee Business Plan.

4.4 Morley Town Council appointments for 2013/14

- 4.4.1 The Annual Meeting of Morley Town Council took place on 15th May. Elections for Town Mayor and Deputy Mayor for 2013/14 were considered. Cllr T Leadley was elected as Mayor and Leader of the Council and Cllr S Kimberley was elected as Deputy Mayor.
- 4.4.2 Two town council representatives were appointed to Morley Literature Festival Committee for 2013/14: Councillors W Whitehead and C Crosby.
- 4.4.3 Appointments were made to the Morley Town Centre Management Board. These will be the Chairman of the Finance & General Purposes Committee, the Chairman of the Entertainments Sub-Committee and the Town Clerk.

5.0 **Updates by theme: Children & Families**

5.1 Children & Young People's Working Group Update

- 5.1.1 The Outer South Children & Young People's Working Group met on Thursday 23rd May 2013 and reviewed and approved the revised Terms of Reference. The draft minutes attached at **Appendix 2**.

5.1.3 Activities Fund Delegation

- 5.1.4 A full report on the Activities Fund Delegation is included elsewhere on the agenda. In summary, as a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The activities fund will be delegated to Area Committees across the city and in year one the Allocation to Outer South Area Committee is £30,116, doubling to £60,232 in year 2. This is based on an 8-17 years population of 10,080.
- 5.1.5 As outlined in paragraph 4.2 Area Committee is asked to approve the creation of an Activities Fund Steering Group and nominate a ward member from each ward.

6.0 **Updates by Theme: Sustainable Economy and Culture**

6.1 Community Centres Sub Committee

- 6.1.1 The Community Centres Sub Committee last met on 15th May and draft minutes are attached at **Appendix 3**. The next meeting is scheduled for 6th November 2013.

Rose Lund Community Centre

- 6.1.2 As part of Environment and Neighbourhoods community centres review, a number of centres have been identified that would be more appropriately vested with another directorate due to the nature of the activities taking place. The Rose Lund Community Centre, Rothwell ward, is one of those identified, with the majority of activity being delivered by Children's Services. They provide Children's Centre services from the building Monday to Friday. There is some evening and weekend use by youth service and DAZL dance. Discussions have been held with Children's Services who are happy to take on this centre as it would enable them to enhance children's services in the area, particularly for two year olds. The

revenue budget would transfer alongside the building so there would be no negative impact on Children's Services, or the users.

6.1.3 The Outer South Community Centres Sub Group are supportive of this proposal, as are Rothwell ward members although they would like Children's Services to promote the centre to local people through attendance at tenants and residents meetings.

6.1.4 Members are asked to consider the full report at **Appendix 4** and support the transfer of the Rose Lund Community Centre from Environment and Neighbourhoods to Children's Services.

6.2 The Point Steering Group

6.2.1 The Point Steering Group last on 1st July 2013, minutes will be presented to a future Area Committee.

6.3 Morley Empty Shops Fund

6.3.1 The Empty Shops Fund is available for shops in Morley and landlords can apply for a maximum of £2,600 towards the costs of replacing shop fronts. An application has been made for a new shop front at 30-32 Chapelhill, Morley. The application was approved by Morley Town Centre Management Board and the new shop front has now been installed.

7.0 **Updates by Theme: Safer and Stronger Communities Board**

7.1 Outer South Environmental Sub-Group

7.1.1 The Outer South Environmental sub-group met on Wednesday 24th April and the draft minutes and supporting documents are attached at **Appendix 5**. The next meeting is scheduled for 25th September 2013.

8.2 **Community Safety**

8.2.1 Crime and Grime Partnership

As a result of significant changes to the deployment of resources within City and Holbeck Division, proposed changes to the Area Committee Champion role and new priorities agreed by the Safer Leeds Executive, the Crime and Grime meetings in South Leeds have been suspended. Senior officers from West Yorkshire Police, Leeds City Council and Aire Valley Homes have met in order to set the Terms of Reference for a strategic group to drive activity and performance across Inner and Outer South. Tasking meetings have been re-established in both Rothwell and Morley NPTs by the Police. Consultation with Members on the changes will be undertaken in the coming weeks subject to the appointment of the Area Lead Member for Community Safety being approved at this meeting. Further updates will be provided to the Area Committee as part of the Community Safety report in September 2013.

8.2.2 The Outer South Area Committee continues to be represented on the Crime and Grime Partnership by its Environmental Champion (Cllr Karen Bruce) and Community Safety Champion (Cllr Neil Dawson).

8.2.3 Morley Police Station

Further to previous updates given to the Area Committee, West Yorkshire Police has advised that the application for funding from the Area Committee is not being progressed at this time. West Yorkshire Police are in the process of restructuring helpdesk staff and as a consequence there are a number of vacancies within the Division. The restructure is due for completion late July/early August. A review of demand for helpdesk service will be carried out by the NPT Inspector once that has been completed. The information gathered will then be used as the basis of decisions about helpdesk opening times.

9.0 **Updates by Theme: Health and Well being**

9.1 The South East Health and Wellbeing partnership last met on 23rd March 2013. The minutes were presented at a previous meeting. The role of the partnership is currently being reviewed. Area Committee will be kept informed of progress.

9.2 **International Day of Older Persons**

9.2.1 The International Day of Older Persons is celebrated annually on 1st October and is aimed at recognising the contributions of older persons and examines issues that affect their lives. Area Committee has approved the allocation of £2,000 to deliver an event that coincides with the International Day of Older People. South East Area Support Team will engage with neighbourhood networks to plan an event that coincides with the International Day of Older Persons.

9.3 **Welfare Reform**

9.3.1 The South East Welfare Reform Group continues to meet. Interest in the work of the group has widened to include Leeds Law Centre and Womens Health matters. Recent discussions focused on:

- Foodbanks Middleton & Holbeck
- Public Health funding
- Potential impact on crime

9.3.2 The second series of front line staff briefings were held in April and brought the number of staff briefed in these sessions across South East to 150. Speakers on the day included Diane Gill (LCC Benefit Service), Wendy Allinson (Leeds Customer Services), David Rickus (Aire Valley Homes Leeds), Vic Berry (Citizens Online, Get IT Together) and Joanne Rogers (Leeds Credit Union).

9.3.3 The Financial Fitness programme Leeds run by West Yorkshire Trading Standards has been commissioned to be delivered using £17,000 of Public Health funding

9.3.4 A south East Leeds Debt Forum event is planned for Wednesday 31st July. Partners include AVHL, Credit Union, Advice Leeds, East Leeds Debt Forum & West Leeds Debt Forum.

Public Health Funding

- 9.3.5 Following the update to the last Area Committee a South East Leeds draft work programme is being developed by West Yorkshire Standards in relation to the delivery of the Financial Fitness Project Leeds. A community course consisting of 5 local workshops will operate at a variety of community hubs over the coming months (2 courses to be funded to take place in the Outer South area from the Public Health Funding Allocation). A staff briefing session will also be offered to individuals working in the local area. The draft detailed programme will be available to Members for comment.

Financial Fitness Project Leeds – Outer South Leeds Proposed Work Programme

- 9.3.6 The following is proposed as a work programme in relation to the delivery of the Financial Fitness Project Leeds in Outer South Leeds:

Staff Briefing Sessions

- 9.3.7 It is proposed that one staff briefing session is carried out for frontline workers in two wards of the Outer South area. It is proposed to hold the two staff briefing sessions as early as possible so that key community hubs can be identified and signed up to run Financial Fitness Leeds courses for local residents from September.

Financial Fitness Project Courses for Local Residents at Community Hubs

- 9.3.8 Proposed time line of activity:

- Sept/Oct/Nov 2013
 - West Yorkshire Trading Standards have discussions with key community hubs in Outer South Leeds to identify local venues for courses
 - One staff briefing session is also run to encourage local sign up to the Financial Fitness Project Leeds from local frontline workers and community champions.
- September 2013
 - A list of proposed venue's, dates & times of community courses will be shared with ward members for comment
- October and January 2013/14
 - 2 Financial Fitness Courses in total to run across the Outer South area.
 - It is hoped that Elected Members and Leeds City Council networks fully support the project and help to raise the profile of the initiative, increasing awareness and encouraging uptake of workshops by front line staff and community groups. From experience full attendance is made possible through endorsement and referral from area co-ordinators, trusted support agencies, elected members and, in the case of community courses, front line staff. The project welcomes influence from Elected Members in terms of venues and community groups in their respective constituencies, who would benefit from courses and we would be happy to make early contact with those groups in the planning stage of the community group work.

- 9.3.9 Members are asked to consider the following areas for the location of the community course takes place in two of the following SOA areas:
- Wood Lane estate, Albert Drive
 - Newlands Drive / Wide Lane
 - Peel Street / Lewisham Park
- 9.3.10 These suggestions are based on SOA areas which are in the most deprived 20% SOA's nationally where income deprivation is higher compared to other SOA areas in the Outer South area.
- 9.3.11 It is recommended that the first staff briefing session is aimed at individuals who work/have contact with individuals living in the two SOA areas chosen where a community course is going to be delivered.
- 9.3.12 Project workers would be happy to meet with Elected Members, local groups and partners to discuss the project in more detail and to demonstrate examples of the resources and workshop material on offer.

10.0 Updates By Theme: Housing and Regeneration

10.1 Conservation Audits

- 10.1.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29th November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.

11.0 Local updates

11.1 Ward Member Briefings

A round of Ward Member Briefings has recently been concluded. The next round will take place in September.

11.2 Priority Neighbourhood Worker

- 11.2.1 A report on the work of the Priority Neighbourhood Worker is included elsewhere on the agenda.
- 11.2.2 The Inner South Area Committee has recently recruited a Neighbourhood Improvement Officer for their area. To provide a consistent approach across the South East Area, Area Committee is asked to agree to the Outer South Priority Neighbourhood Worker being renamed to Neighbourhood Improvement Officer.

11.3 Community First Grants

11.3.1 Ardley & Robin Hood Community First Panel

11.3.2 From an allocation of £50,865 the following grant requests have been submitted:

Funded Group	Recommended Amount	Paid Amount	Disposition
Tingley TARA Tenants and residents Association	2,350.00	2,350.00	Approved
East Ardsley United Cricket Club	1,600.00	1,600.00	Approved
Lowry Road in Bloom	1,000.00	1,000.00	Approved
Meadows in Bloom	1,000.00	1,000.00	Approved
Winthorpe Residents Association	1,058.00	1,058.00	Approved
St Gabriel's Youth and Community Group	1,500.00	1,500.00	Approved
St Gabriels Community Centre	299.00	0.00	Pending
Robin Hood Residents Association	1,500.00	1,500.00	Approved
Lowry Road In Bloom	1,500.00	1,500.00	Approved
Christ Church Lofthouse PCC Graveyard Group	1,485.59	1,485.59	Approved
Silhouettes Majorette Dance Troupe	1,000.00	1,000.00	Approved
East Ardsley United Cricket Club	1,100.00	1,100.00	Approved
East Ardsley In Bloom	1,218.00	1,218.00	Approved
East Ardsley Community Centre Association	1,050.00	0.00	Pending
Tingley Brass Band	1,000.00	0.00	Pending
Girlguiding Lofthouse	1,250.00	1,250.00	Approved
2nd Morley East Ardsley Scout Group	1,260.00	1,260.00	Approved
Grand Total	21,170.59	18,821.59	

11.3.3 Morley South Community First Panel

11.3.4 From an allocation of £33,910 the following grant requests have been submitted:

Funded Group	Recommended Amount	Paid Amount	Disposition
Morley Rugby Football Club	1,010.00	1,010.00	Approved
Morley Amateur Operatic Society	1,992.00	1,992.00	Approved
St Peters Church Hall users Group	2,500.00	2,500.00	Approved
12th Morley Scout Group	800.00	800.00	Approved
Morley Camping venture	500.00	500.00	Approved
Newlands Methodist Church	400.00	400.00	Approved
Siegen Close Residents association	420.00	420.00	Approved

St Andrews Community Hall Steering Group	2,300.00	2,300.00	Approved
St Marys United Reformed Church	1,000.00	1,000.00	Approved
Morley Town AFC	500.00	500.00	Approved
Morley Bluebell Majorettes	1,290.00	1,290.00	Approved
Morley Murals	500.00	0.00	Pending
Kidz n co	301.00	0.00	Pending
Finance and Property Group	600.00	600.00	Approved
Grand Total	14,113.00	13,312.00	

11.3.5 'Pending' means the project has only recently been submitted to CDF and needs to be processed, or that the group have not yet returned their grant acceptance form to CDF.

11.3.6 'Approved' means that the group have returned their grant acceptance, so if it is 'Approved' but without a payment it either means that it is scheduled for payment shortly, or that there is a query relating to the payment details.

11.4 Outer South Area Committee Business Plan

11.4.1 At the September 2012 Area Committee members supported the development of a Business Plan that outlined all delegations, ward profiles and an action plan setting out the main priorities of the Committee.

11.4.2 It was proposed that the refreshed business plan document be brought to the first meeting of the municipal year. Due to on-going discussions around Area Lead roles the Business Plan will be brought to the September 2013 Area Committee for sign off.

11.5 Rein Park Perimeter Fencing

11.5.1 At the February 2013 Area Committee Members approved a scheme to replace the fence at Rein Park, Morley. Fencing materials have been ordered and delivery is awaited. The planned process is to remove the existing fence, replace with similar fencing which will be powder coated green, with the addition of horizontal strengthening bars will be installed to help prevent the vertical bars from being prized open. A selection of shrubs will also be planted on the Rein Park side of the fence.

12.0 Corporate Considerations

12.1 Consultation and Engagement

12.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is received at the Area Committee.

12.2 Equality and Diversity / Cohesion and Integration

12.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

12.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

12.2.3 A light touch Equality Impact Assessments is carried out for all projects.

12.3 Council Policies and City Priorities

12.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

12.4 Resources and Value for Money

12.4.1 There are no resource implications as a result of this report.

12.5 Legal Implications, Access to Information and Call In

12.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

12.5.2 There are no key or major decisions being made that would be eligible for Call In.

12.5.3 There are no legal implications as a result of this report.

12.6 Risk Management

12.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

13.0 Conclusions

13.1 The report provides up to date information on key areas of work for the Area Committee.

14.0 Recommendations

14.1 The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate;
- b) Agree nominations to Area Committee Sub Groups;
- c) Support the transfer of Rose Lund Community Centre to Children's Services;
- d) Agree locations for Financial Fitness Project courses.

15.0 Background documents¹

15.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.